

Read carefully the information provided. Retain manual for future reference.

WINTER DOOR INSTALLATIONS INSTRUCTIONS

STEP 1

Unpack and become familiar with the components and hardware. Read through each step fully prior to beginning that step.

STEP 2

Position one winter door hanger clip (Part # SMP8014) centered between two shutter clips along the bottom flange of the fan. Ensure that the hanger clip is on the fan flange and up against the shutter flange. Using the hanger clip as a template drill through the fan flange only with a 7/32" drill bit. Attach the hanger clip using two #10 x 2", pan head tapping stainless steel screws (Part # MH8206). Repeat for the other hanger clip. Refer to the photo below for proper positioning of the hanger clips.



STEP 3

On current shutter installations it may be necessary to trim the PVC cross brace to just outside the pop rivets to allow the winter door to seat properly. Open all the shutter clips along the bottom and both sides of the shutter and all but one along the top of the shutter. With the flange side of the winter door against the shutter slide the winter door flange into the hanger clips at the bottom making sure that the winter door is centered on the fan shutter. Open the last shutter clip at the top of the shutter to allow the winter door to lie flat against the face of the shutter. At this time close the shutter clip over the shutter flange and the winter door flange as much as possible and continue around the fan closing all the shutter clips as much as possible. Make sure that the shutter clips along both sides of the shutter are pointing upward. Refer to the photo below.



SERVICE AND TECHNICAL ASSISTANCE

Your dealer or the Valco Service Department will be happy to answer all technical questions which will improve your use of the Galvanized fan series. Be prepared with the model number and necessary information before you place a call to your dealer or Valco. If your fan requires service when the warranty period has expired, please contact your dealer for assistance or return the unit to Valco for repair.

Inquiries



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